

**Agenda for the Management Board meeting to be held on
Thursday 22nd November 2007 at 4:00pm
in the Clerk of the House's office**

1. Matters arising from previous meetings

MB2007.P.12 – Actions from previous meetings

2. Risk and performance

The Board will be presented with an up-date on risk management, a progress report on the creation of a Parliament-wide Business Continuity Plan and a report on the power failure of 30 October. The following papers are relevant:

MB2007.P.13 – Corporate Risk Management

[s.24, s.38, s.36(2)(b) and s.36(2)(c)]

[s.24, s.36(2)(b) and s.36(2)(c)]

3. Oral up-dates from Director Generals

4. Three-year financial plan

The Board is asked to agree a three-year financial plan and the basis for submitting an Estimate to the F&S Committee and Commission.

The following paper is relevant:

MB2007.P16 – 3-Year Planning and 2008/09 Administration Estimate

5. Progress with re-alignment of departments

Oral report from the Board Secretary and Heather Bryson

6. e-Petitions

The Board is asked to note the Procedure Committee is expected to make potentially far-reaching recommendations for an e-petitioning system in early 2008. The following paper is relevant:

MB2007.P17 – e-Petitions

7. Road map for estates strategy

The Management Board is asked to note progress with development of a 25 Year Estate Strategy. The following paper is relevant:

MB2007.P18 – Parliamentary Estates Matters

8. Corporate Business Plan

The Board will be asked to note progress with the draft 2008 Corporate Business Plan. The following paper is relevant:

MB2007.P19 – Draft Corporate Business Plan 2008

9. Any Other Business

[s.40]

Secretary

15/11/2007