

**Agenda for the Management Board meeting to be held on
Thursday 17th January 2008 at 4:00pm
in the Clerk of the House's office**

1. Matters arising from previous meetings

MB2008.P.1 – Actions from previous meetings

2. Risk and performance

The Board is asked to note the latest performance information and a paper on the composition of Gold Group. The following papers are relevant:

MB2008.P.2 – Performance information monthly report

MB2008.P.3 – Composition of Gold Group

3. Oral up-dates from Director Generals

4. Tebbit implementation

The Board is asked to consider a report from the Change Team on the actions required by 31 March 2008. The following paper is relevant:

MB2008.P.4 – Tebbit: Realignment mechanisms

5. Parliamentary Estates Directorate reunification

The Board is asked to consider a report from the Director General, Facilities and the Parliamentary Director of Estates on the timetable for Works/Estates unification. The following paper is relevant:

MB2008.P.5 – Parliamentary Estates Directorate: reunification timetable (provisional)

6. Final forecast outturn

The Board is asked to consider a report from the Director of Financial Management on the final forecast outturn 2007-08. The following paper is relevant:

MB2008.P.6 – 2007/08 Administration Estimate: Final Forecast Outturn

7. Staff Accommodation

The Board is asked to consider a report from the Director General, Facilities on staff accommodation. The following paper is relevant:

MB2008.P.7 – Staff accommodation

8. Staff Numbers

The Board is asked to consider proposals from the Director General, Resources for controlling staff numbers. The following paper is relevant:

MB2008.P.8 – Management of staff resources

9. Any Other Business