

**Agenda for the Management Board meeting to be held on
Thursday 21st February 2008 at 4:00pm
in the Clerk of the House's office**

1. Matters arising from previous meetings

MB2008.P.10 – Actions from previous meetings

2. Risk and performance

The Board is asked to note the latest performance information and to consider the outline Audit Programme for 2008/09 and revised Audit Charter. The following papers are relevant:

MB2008.P.11 – Performance information monthly report

MB2008.P.12 – Outline 2008/09 Audit Programme and revised Audit Charter

3. Oral up-dates from Director Generals

4. Tebbit implementation

The Board is asked to consider a progress report from the Central Change Co-ordinator and a proposal from the Director General, Chamber and Committee Services for common recruitment to the fast stream. The following papers are relevant:

MB2008.P.13 – Progress towards a Unified House Service: final paper from the Tebbit Change Team

MB2008.P.14 – Common recruitment to the fast stream

5. Staffing

The Board is asked to consider proposals from the Director General, Resources on calculating staff numbers and pay remit/rewards strategy. The following papers are relevant:

MB2008.P.15 – Calculating staff numbers

MB2008.P.16 – Staff pay 2008-10: Reward strategy update and pay negotiations remits

6. Staff Accommodation

The Board is asked to consider a report from the Director General, Facilities on steps towards a House of Commons accommodation strategy. The following paper is relevant:

MB2008.P.17 – Staff accommodation: towards an Accommodation Strategy

7. Surveys

The Board is asked to consider proposals from the Office of the Chief Executive for a programme of regular surveys of Members and their staff. The following paper is relevant:

MB2008.P.18 – Regular surveys of Members and their staff

8. Any Other Business

Philippa Helme

Secretary

14/2/2008