

Management Board

Actions from previous meetings

Office of the Chief Executive

July 2009

1. Risk facilitators to liaise with Risk Owners about the risk escalation process and to improve the integration of risk into the balanced scorecard (item 2.6) – *paper to June Board.*

September 2009

2. Board Secretary to discuss with the Commission Secretary a mechanism for reporting risks to the Commission (item 6.3) – *paper to the Commission planned – action in progress.*

January 2010

3. Director General of Resources to implement the cost information system by June (item 4.4) – *action in progress.*

March 2010

4. Head of Savings Reviews to bring the results of his review of corporate savings to the July Board meeting (item 4.5) – *action in progress.*

April 2010

5. IRIS, media and internal communications teams to develop a communications plan for information to be released after the election; John Pullinger to provide friendly challenge (item 2.8) – *action in progress.*
6. Proposals on improvements to the House's process for handling FOI requests to be brought to the Board (item 2.9) – *action in progress.*
7. Elizabeth Honer to bring a paper to the Board's June meeting on human resources aspects of the savings programme (item 4.5) – *paper to be brought to June Board.*
8. Heather Bryson to bring a further paper to the Board setting out the blueprint for the programme and proposed governance arrangements (item 9.6) – *paper to be brought to June or July Board.*

**Office of the Chief Executive
June 2010**