

**Agenda for the Management Board meeting to be held on
Thursday 19 April 2012 at 3.30 pm
in the Clerk of the House's office**

- 1. Matters arising from previous meetings** [3.30 pm]
MB2012.P.30 – Actions from previous meetings

- 2. Performance and risk** [3.35 pm]
MB2012.P.31 – Performance and Risk Report
MB2012.P.32 – Quarterly report on Projects and Programmes
MB2012.P.33 – 2011/12 Budget Forecast Outturn Report

- 3. Oral updates from Directors General** [3.50 pm]

- 4. Security issues** [4.10 pm]
MB2012.P.34 – Issues surrounding Cloud security
Oral update from the Parliamentary Security Director

Peter Mason will attend for this item

- 5. Savings Programme** [4.35 pm]
MB2012.P.35 – Implications of Clock Tower debate
MB2012.P.36 – Income generation: consultation approach

Elizabeth Honer and Judith Toland will attend for this item

- 6. Access to facilities** [5.00pm]
MB2012.P.37 – Access to Facilities

Edward Wood will attend for this item

- 7. Members' Survey of Services** [5.25pm]
MB2012.P.38 – Report on Members' Survey of Services

Bob Twigger will attend for this item

- 8. Draft Internal Audit plan/quarterly update** [5.45pm]
MB2012.P.39 - Draft Internal Audit Programme for 2012/13
MB2012.P.40 – Quarterly update

Paul Dillon-Robinson will attend for this item

- 9. Any other business** [5.55pm]

Matthew Hamlyn
Secretary
12 April 2012

Take-note papers:

MB2012.P.41 – Proactive publication policy

MB2012.P.42 – Long-term sickness absence

MB2012.P.43 – Communications for Members and staff

MB2012.P.44 – Progress on financial management and procurement

MB2012.P.45 – Guidance for financial and business planning

For agreement by correspondence:

MB2012.P.46 – PEB Terms of Reference